

Department of Fine & Performing Arts (Theatre Program)

Service Award Contract

Student Name _____ Part 2 of 3 – Meet at end of fall semester

Part 2A– Area/Shop goals status report

List your two goals and then provide a status report for each. Has the goal been successfully completed? If not completed, what needs to happen for the goal to be successfully accomplished by the end of the spring semester. If a goal has been successfully completed by the end of the fall semester, please create another goal.

Area/Shop goal #1: _____

Status of area/shop goal #1

Area/Shop goal #2: _____

Status of area/shop goal #2

Part 2B– Academic goal status report

List your goal and then provide a status report. Has the goal been successfully completed? If not completed, what needs to happen for the goal to be successfully accomplished by the end of the spring semester. If a goal has been successfully completed by the end of the fall semester, please create another goal.

Academic goal: _____

Status of academic goal

Failure to achieve meaningful progress on any of the above three goals may result in dismissal from your position after the first semester.

Part 2C – Student Self Evaluation

This section needs to be completed by the student employee

Answer each question with Exceeds Expectations, Meets Expectation or Does NOT meet expectations.

Attendance for area hours: _____

Student comments

Quality of work: _____

Self-motivation: _____

Problem solving: _____

Academics: _____

Part 2D – Supervisor Evaluation

This section needs to be completed by the supervisor

Answer each question with Exceeds Expectations, Meets Expectation or Does NOT meet expectations.

Attendance for area hours: _____

Supervisor comments

Quality of work: _____

Self-motivation: _____

Problem solving: _____

Academics: _____

Part 2E – Schedule – Spring semester

It is advised that everybody in one area, i.e., the scene shop – Supervisor, Asst. Supervisor, Paint & Props, meet at the same time to discuss scheduling. If one person’s schedule needs to change, please meet as a group to insure that the shop is still covered.

Monday

Tuesday

Wednesday

Thursday

Friday

Part 2F – Signatures

Student

Supervisor

Date: _____

When complete, please return signed form to Director of Theatre