

Department of Fine & Performing Arts (Theatre Program)

Service Award Contract

Part 1 of 3 – Meet at beginning of fall semester

Student name: _____ Supervisor name: _____

Service award title: _____

It is recommended that both the student and supervisor read the service award job description together to ensure that everyone is on the same "page".

Part 1B– Area/Shop goals and strategies to accomplish them

Determine, in consultation with your supervisor, two goals for your area. Then note how you plan to accomplish these goals. "Fulfilling my hours" & "Helping students find monologues" do not count as goals.

Area/Shop goal #1: _____

Plans to accomplish area/shop goal #1

Area/Shop goal #2: _____

Plans to accomplish area/shop goal #2

Part 1C– Academic goal and strategies to accomplish it

Determine, in consultation with your supervisor, a specific academic goal for the year. Then note how you plan to accomplish this goal.

Academic goal: _____

Plans to accomplish academic goal

Failure to achieve meaningful progress on any of the above three goals may result in dismissal from your position after the first semester.

Part 1D – Schedule – Fall Semester

It is advised that everybody in one area, i.e., the scene shop – Supervisor, Asst. Supervisor, Paint & Props, meet at the same time to discuss scheduling. If one person’s schedule needs to change, please meet as a group to insure that the shop is still covered.

Monday

Tuesday

Wednesday

Thursday

Friday

Part 1E – Signatures

Student

Supervisor

Date: _____

When complete, please return signed form to Director of Theatre