

NW Black Box (PAC7) Theater

Strike Checklist

Scenery – Props

- Stack all chairs **carefully and neatly** on racks.
- Remove chair rails from risers and return to their storage locations.
- Strike all risers **carefully and neatly**, stack on carts.
- Return chairs and risers to chair storage.
- Strike all steps / rehearsal cubes back to large props.
- Stock scenery and props returned to **PROPER** storage.
- **Any and all built scenery to be struck COMPLETELY!!! NOT JUST RETURNED TO SHOP!**
- Any prop tables or chairs returned to their proper storage locations in the PAC.
- Return any and all tools to storage.
- Sweep stage and backstage, empty **ALL** trash.
- Reset all tables and chairs to classroom configuration.

Lighting

- Strike ALL lighting units **carefully and neatly**, then return to appropriate storage locations.
- Strike ALL lighting accessories (ie, cable, gell, mult., Gobos, nodes etc.) **carefully and neatly**, then return to appropriate storage locations.
- Re-patch house lights from dimmers to wall switch.
- Clean and straighten up tech booth. Remove any and all garbage!

Sound

- Unplug all sound equipment from power.
- Clean and straighten up tech booth. Remove any and all garbage!

Wardrobe

- Return any and all costume pieces to their appropriate storage locations.
- Return costume racks to their appropriate storage locations.
- Straighten up and clean counters in dressing room(s).

PLEASE MAKE SURE TO LEAVE THE SPACE BETTER THAN WHEN YOU FOUND IT!!